



**S.V.M.V.V. Society's**  
**SVM ARTS, SCIENCE AND COMMERCE COLLEGE**

Dist: Bagalkote **ILKAL - 587 125** Karnataka

Accredited with **B<sup>++</sup>** Grade by NAAC  
Affiliated to Rani Channamma University, Belagavi

**FOURTH CYCLE NAAC ACCREDITATION**  
**SELF STUDY REPORT (SSR)**



**CRITERION - V**  
**5.1.5 (Q<sub>N</sub>M)**

**Minutes of the Meetings of Student Redressal Committee,  
Prevention of Sexual Harassment  
Committee and Anti Ragging Committee**



Submitted to  
**National Assessment and Accreditation Council**  
Bengaluru



# GRIEVANCE REDRESSAL CELL



**S V M ARTS, SCIENCE & COMMERCE COLLEGE, ILKAL-587125**

**DIST. BAGALKOT, KARNATAKA**

**GRIEVANCE REDRESSAL CELL**

## **Grievance Redressal Mechanism**

The college has a Grievance Redressal cell to redress the grievance of its stakeholders. The students approach the cell to voice their grievances and put the note in the grievance box. The cell redresses the grievances by sorting out the problems promptly and judiciously.

### **Objectives of the grievance cell:**

- Developing a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.
- Encouraging the students to express their grievances/problems freely and frankly, without any fear of being victimized.
- Suggestion /complaint box is installed in which the students put in writing their grievances and their suggestion for improving the academics/ administration in the college.
- Advising all the students to refrain from inciting student against other students, teachers and college administration.
- Advising all the staff members to be affectionate to the students and not to behave in avenging manner towards any of them for any reason.

### **Scope:**

The cell deal with grievances received in writing from the students about any of the following matters:

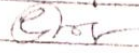

### **Functions:**

- The cases will be attended promptly on receipt of written grievances from the students and resolved.
- The cell formally will review all cases and will act accordingly as per the management policy.
- The grievance cell will act upon those cases which have been forwarded along with the necessary documents.
- The grievance cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

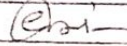
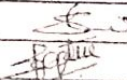
The student grievance form provides guidance for students in following the grievance process for academic and non-academic grievances and complaints of unlawful discrimination or unfair treatment.

# Constitution of Grievance Redressal Cell

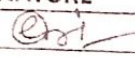

2017-2018

| SI.NO | NAME                | DESIGNATION | SIGNATURE   |
|-------|---------------------|-------------|---|
| 01    | Prof. smt. G G Gani | CONVENOR    |   |
| 02    | Prof. G. Mallaiah   | MEMBER      |  |
| 03    | Dr. S P Aminagad    | MEMBER      |   |
| 04    | Miss. S P Gotur     | MEMBER      |  |

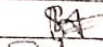
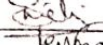
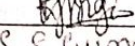
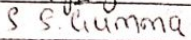
2018-2019

| SI.NO | NAME                | DESIGNATION | SIGNATURE   |
|-------|---------------------|-------------|---|
| 01    | Prof. smt. G G Gani | CONVENOR    |   |
| 02    | Prof. G. Mallaiah   | MEMBER      |  |
| 03    | Dr. S P Aminagad    | MEMBER      |   |
| 04    | Miss. S P Gotur     | MEMBER      |  |

2019-2020

| SI.NO | NAME                | DESIGNATION | SIGNATURE   |
|-------|---------------------|-------------|---|
| 01    | Prof. smt. G G Gani | CONVENOR    |   |
| 02    | Dr. B S Math        | MEMBER      |  |
| 03    | Dr. S P Aminagad    | MEMBER      |   |
| 04    | Miss. S P Gotur     | MEMBER      |  |

2020-2021

| SI.NO | NAME                  | DESIGNATION | SIGNATURE   |
|-------|-----------------------|-------------|---|
| 01    | Prof. smt. G G Gani   | CONVENOR    |   |
| 02    | Dr. B S Math          | MEMBER      |   |
| 03    | Dr. Sadashiv Dodamani | MEMBER      |  |
| 04    | Dr. S S Meti          | MEMBER      |  |
| 05    | Dr. Ramesh Malagi     | MEMBER      |  |
| 06    | Miss. S S Gumma       | MEMBER      |  |



2021-2022

| SI.NO | NAME                  | DESIGNATION | SIGNATURE |
|-------|-----------------------|-------------|-----------|
| 01    | Prof. smt. G G Gani   | CONVENOR    |           |
| 02    | Dr. B S Math          | MEMBER      |           |
| 03    | Dr. Ramesh Malagi     | MEMBER      |           |
| 04    | Dr. S S Meti          | MEMBER      |           |
| 05    | Dr. Sadashiv Dodamani | MEMBER      |           |
| 06    | Miss. S S Gumma       | MEMBER      |           |

#### REPORT OF GRIEVANCE CELL DURING 2017-2018

##### 1. Minutes of the Grievance Cell Committee

On receiving the grievance from girl & boy students on 04-08-2017, a meeting of the committee members was conducted under chairmanship of the principal to redress the grievance. It was about the cleanliness of the ladies toilets and to arrange a scavenger for the maintenance of toilets. Through the coordination of committee members, a resolution was taken to resolve the problem by arranging a scavenger.

1. Convenor- Prof.Smt G G Gani.
2. Member- Prof. G. Mallaiah
3. Member- Prof. S P Aminagad
4. Member- Miss. S P Gotur

##### Review Meeting

A review meeting was conducted after redressing the problem to know the arrangements that they are good according to the decision. Students feedback has been taken and came to know that the toilets were in hygienic condition and has been properly maintaining.

The committee has resolved the problem within thirty days.

#### REPORT OF GRIEVANCE CELL DURING 2017-2018

##### 2. Minutes of the Grievance Cell Committee

A grievance was received from science students for proper electrification and providing ceiling fans in the class rooms. A meeting of the committee members was conducted on 21-09-2017 under chairmanship of the principal to resolve the problem raised by the students.

The problem was discussed and resolution has been taken to arrange for providing ceiling fans.

1. Convenor- Prof.Smt G G Gani.
2. Member- Prof. G. Mallaiah
3. Member- Prof. S P Aminagad
4. Member- Miss. S P Gotur

#### Review Meeting

A review meeting was conducted after redressing the problem to know the arrangements. Students feedback has been taken and came to know that they were satisfied with arrangements done.

The committee has resolved the problem within thirty days.

### REPORT OF GRIEVANCE CELL DURING 2018

#### 1. Minutes of the Grievance Cell Committee

A meeting of the committee members was conducted on 11-02-2018 under chairmanship of the principal to resolve the problem raised by the student regarding the cleanliness of classrooms & toilets.

1. Convenor- Prof.Smt G G Gani.
2. Member- Prof. G. Mallaiah
3. Member- Prof. S P Aminagad
4. Member- Miss. S P Gotur

#### Review Meeting

A review meeting was conducted after redressing the problem to know the arrangements. Students feedback has been taken and came to know that they were satisfied with arrangements done. The committee has resolved the problem within thirty days.

### REPORT OF GRIEVANCE CELL DURING 2018

#### 2. Minutes of the Grievance Cell Committee

MEETING-GRIEVANCES REDRESSAL COMMITTEE(GRC)

Minutes of the Grievances Redressal Committee(GRC) held on 05/03/2018

Venue: IQAC Hall

Chairperson of the Meeting: Smt. Prof. G G Gani



Following members were present in the meeting.

1. Convenor- Prof.Smt G G Gani.
2. Member- Prof. G. Mallaiah
3. Member- Prof. S P Aminagad
4. Member- Miss. S P Gotur

#### **Agenda 1**

The member showed full of their enthusiasm to deliver promptly the very purpose of Constituting this committee because any delay in redressal will create many confusions any further increase in grievances.

#### **Agenda 2**

Women Grievances the Administrative underlined general issues of women grievances and discussed with the member in detail. It was decided to develop principal and procedures by GRS to decide action against any kind of harassment of a girl student lady faculty or staff safety and security to the girl students should be given priority.

#### **Agenda 3 Any other item with permission of Chair**

The member are happy to learn that the issue of minor complains are dealt by concerned departments effectively and any complains if not dealt, should be forwarded to Grievances Redressal Committee(GRC)

The meeting ended with vote of thanks to the chair

#### **REPORT OF GRIEVANCE CELL DURING 2019**

##### **1. Minutes of the Grievance Cell Committee**

MEETING-GRIEVANCES REDRESSAL COMMITTEE(GRC)

Minutes of the Grievances Redressal Committee(GRC) held on 08/07/2019

**Venue:** IQAC Hall

**Chairperson of the Meeting:** Prof. G. Mallaiah

Following members were present in the meeting.

1. Convenor- Prof. Smt G G Gani.
2. Member- Prof. G. Mallaiah
3. Member- Prof. S P Aminagad
4. Member- Miss. S P Gotur

### Agenda 1

The member showed full of their enthusiasm to deliver promptly the very purpose of Constituting this committee because any delay in redressal will create many confusions any further increase in grievances.

### Agenda 2

Awareness on Gender Equality: For strengthening of the GRC regarding Women Grievances. It was decided that awareness programs on gender sensitization and gender equity should be organized by involving students under supervision of Dr. Smt. S P Aminagad.

### Agenda 3

It was decided to nominate a faculty from each department to take care of general issues of faculty Grievances.

The meeting ended with vote of thanks to the Chair.

## REPORT OF GRIEVANCE CELL DURING 2019

### 2. Minutes of the Grievance Cell Committee

MEETING-GRIEVANCES REDRESSAL COMMITTEE(GRC)

Minutes of the Grievances Redressal Committee(GRC) held on 05/09/2019

Venue: IQAC Hall

Chairperson of the Meeting: Prof. Smt G G Gani

Following members were present in the meeting.

1. Convenor- Prof. Smt G G Gani.
2. Member- Prof. G. Mallaiah
3. Member- Prof. S P Aminagad
4. Member- Miss. S P Gotur

### Agenda 1

The member showed full of their enthusiasm to deliver promptly the very purpose of constituting this committee because any delay in redressal with create many confusion and further increase in grievances.





## Agenda 2

Women Grievances: The Administrator underlined general issues of women grievances and discussed with the members in detail. It was decided to develop principles and procedures by GRC to decide action against any kind of harassment of a girl student, lady faculty or staff. Safety and security to the girl students should be given priority.

The meeting ended with vote of thanks to the Chair.

## REPORT OF GRIEVANCE CELL DURING 2020

### 1. Minutes of the Grievance Cell Committee

MEETING-GRIEVANCES REDRESSAL COMMITTEE(GRC)

Minutes of the Grievances Redressal Committee(GRC) held on 06/02/2020

Venue: IQAC Hall

Chairperson of the Meeting: Prof. G. Mallaiah

Following members were present in the meeting.

1. Convenor- Prof. smt. G G Gani
2. Member- Dr. B S Math
3. Member- Dr. Sadashiv Dodamani
4. Member- Dr. S S Meti
5. Member- Dr. Ramesh Malagi
6. Member- Miss. S S Gumma

### Agenda 1

The member showed full of their enthusiasm to deliver promptly the very purpose of constituting this committee because any delay in redressal with create many confusion and further increase in grievances.

### Agenda 2

A Laboratory Staff of Chemistry, SVM Arts, Science & Commerce College Ilkal complained about misbehavior of student.

Verbal complaints from both sides reached to the GRC wherein after enquiry it was found that the lab staff restricted student to enter office to meet the HoD. Because the Head was seating in an important meeting with administrative person and faculty, hence the suggested the student to come after the

**S.V.M. ARTS, SCIENCE AND COMMERCE COLLEGE,  
ILKAL - 587 125**

Minutes of the Student Grievance Redressal Cell Meeting.

The Grievance Redressal Committee met on 09/10/2021 at 11:00 AM in IQAC hall of S.V.M. College, Ilkal.

Following Students were present

- 1) Mr. Sangamesh Merakhor (B.Sc V Sem)
- 2) Mr. Ragavendara Rathod (BA III Sem)

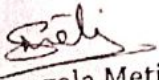
Have expressed their grievance about cleanliness in labs, sanitation in toilets and dusting in classrooms. Suggestions given by the student were noted. The committee ensures that the grievance will be sorted out within 03 days.



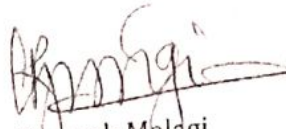
Pro. G.G.Gani  
Convener Grievance cell



Principal  
S.V.M.College, Ilkal



Dr. Sumangala Meti  
Member



Dr. Ramesh Malagi  
Member



Dr. Sadashiva Doddamani  
Member



**S.V.M. ARTS, SCIENCE AND COMMERCE COLLEGE,  
ILKAL - 587 125**

Minutes of the Student Grievance Redressal Cell Meeting.

The Grievance Redressal Committee met on 30/11/2021 at 10:00 AM in IQAC hall of SVM College.

The following Members were present

- 1) Dr. Sumangala Meti
- 2) Dr. Ramesh Malagi
- 3) Dr. Sadashiva Doddamani
- 4) Ms. S.S.Goutur

*Meti*  
*Malagi*  
*Doddamani*  
*Goutur*

**Points Discussed**

- 1) Cleanliness in labs, sanitation in toilets and dusting in classrooms.
- 2) Cleanliness in women's Ladies rooms.
- 3) Interaction with 1<sup>st</sup> year students to introduce committee to boys as well as girls.
- 4) Rules and responsibilities revised.

*G.G.Gani*  
Pro. G.G.Gani

Convener Rrievance cell

*[Signature]*  
Principal

S.V.M.College, Ilkal

Office No: 8971130260  
Pone No: 9900766450

Post Box No : 3

Shri VijayMahantesh Vidyavardhak Sangha's



**Shri VijayMahantesh Arts, Science & Commerce  
College, ILKAL – 587125.**

Dt: Bagalkot

Karnataka State

Dr. Bharati. K. Naik  
M.Music, Ph.D  
Principal

Re ACCREDITED WITH 'B++' LEVEL BY NAAC Under CGPA  
(Affiliated to Rani Channamma University Belagavi Centre Code : 6218)

E.Mail: svmdegreecollege@gmail.com

Web: WWW. Svmdegreecollege.org

Ref: SVMC/AR/2015-16

Date: 14-09-2017

To,  
Shri. N.R. Khilari  
PSI, Ilkal Town  
ILKAL-587125

Sub: Nomination as a member to S.V.M. Anti Ragging Committee.

Respected Sir,

We are pleased to inform you that, you are nominated as a member of S.V.M. Anti Raging Committee for the year 2017-18. In the light of UGC Regulations, Anti Ragging Cell is functioning in our institution since 2010. New committee is constituted this year. The functions of Anti Ragging Committee is enclosed with this letter. Kindly accept.

Thanking You,

Student Welfare Officer

**Dr. S. R. Shetty**  
M.Sc., M.Fil., Ph.D.  
Student Welfare Officer,  
S. V. M. Arts, Science and  
Commerce College, ILKAL-587125

Principal

S.V.M. Arts, Science and  
Commerce College, ILKAL.



Office No: 8971130260  
Pone No: 9900766450

Post Box No : 3

Shri VijayMahantesh Vidyavardhak Sangha's



# Shri VijayMahantesh Arts, Science & Commerce College, ILKAL – 587125.

Dr. Bharati. K. Naik  
M.Music, Ph.D  
Principal

Dt: Bagalkot Karnataka State  
Re ACCREDITED WITH 'B++' LEVEL BY NAAC Under CGPA  
(Affiliated to Rani Channamma University Belagavi Centre Code : 6218)

E.Mail: svmdegreecollege@gmail.com

Web: WWW.Svmdegreecollege.org

Ref: SVMC/AR/2017-18

Date: 14-09-2017

## S.V.M. Anti Raging Committee

| Sr. No | Name   | Position | Contact Details           | Sign |
|--------|--|----------|---------------------------|------|
| 1      | Dr. Smt. B.K. Naik, Principal<br>Coordinator       | Convener | naikbharati33@gmail.com   |      |
| 2      | Dr. S.B. Biradar, IQAC                             | Member   | biradarsb@gmail.com       |      |
| 3      | Dr. S.R. Shetty, SWO                               | Member   | Sathyanandas193@gmail.com |      |
| 4      | DR. Smt. S.P. Aminagada,<br>Women's Grievance Cell | Member   | dr.spaminagada@gmail.com  |      |
| 5      | Dr. S.A. Huchchannavar, NCC                        | Member   | shridharah@gmail.com      |      |
| 6      | Dr. S.G. Sajjalagudda, NSS                         | Member   | sajjalagudda@gmail.com    |      |
| 7      | Shri. N.R. Khilari, PSI, ILKAL                     | Member   | ilkalbgk@ksp.gov.in       |      |

(Based on the regulation of UGC, our Institution has formed an Anti Raging Committee constituting the faculty members of institution and the others for the prevention and prohibition of ragging in Campus during academic year 2017-18)

Student Welfare Officer

**Dr. S. R. Shetty**  
M.Sc., M.Phil., Ph.D.  
Student Welfare Officer,  
S. V. M. Arts, Science and  
Commerce College, ILKAL-587125

Coordinator

**Coordinator**  
I. O. A. C.  
S. V. M. Arts, Science & Commerce  
College ILKAL DIST: Bagalkot

Principal,

S.V.M. Arts, Science and  
Commerce College, ILKAL.



Office No: 8351295013  
Phone No: 9448418669

Post Box No : 3

Shri VijayMahantesh Vidyavardhak Sangha's



# Shri VijayMahantesh Arts, Science & Commerce College, ILKAL – 587125.

Dt: Bagalkot

Karnataka State

Dr. G.Mallaiah

Re ACCREDITED WITH 'B++' LEVEL BY NAAC Under CGPA

M.Sc, Ph.D

(Affiliated to Rani Channamma University Belagavi Centre Code: 6218)

Principal

E.Mail: svmdegreecollege@gmail.com

Web: www.svmdegreecollege.edu.in

## Student Grievances Redressal Cell Committee 2020-21

| Sl.No | Name                   | Designation |
|-------|------------------------|-------------|
| 1     | Smt.G.G.Gani           | Convener    |
| 2     | Dr.B.S.Math            | Member      |
| 3     | Dr.Smt S.S.Meti        | Member      |
| 4     | Dr.Sadashiva Doddamani | Member      |
| 5     | Dr.Ramesh Malagi       | Member      |
| 6     | Miss. S.S.Gumma        | Member      |

*Qsi*  
Convener

*[Signature]*  
PRINCIPAL  
S. V. M. Arts, Science and  
Commerce College, ILKAL



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Phone No: 9448418669

Post Box No : 3

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Principal

E.Mail: svmdegreecollege@gmail.com

Web: www.svmdegreecollege.edu.in

### Minutes of Meeting of Students Grievances Redressal Cell held on 06-02-2020

**Venue:** IQAC Room

**Chair Person:** Dr.G. Mallaiah

The following members were present in the meeting:

|   |                        |          |
|---|------------------------|----------|
| 1 | Smt.G.G.Gani           | Convener |
| 2 | Dr.B.S.Math            | Member   |
| 3 | Dr.Smt S.S.Meti        | Member   |
| 4 | Dr.Sadashiva Doddamani | Member   |
| 5 | Dr.Ramesh Malagi       | Member   |
| 6 | Miss. S.S.Gumma        | Member   |

**Agenda 1:** Addressing the written complaints from the complaint box.

**Resolution:** The complaint box is opened in front of the committee and found there were no written complaints in the box.

**Agenda 2:** Oral complaint by the non-teaching staff of Chemistry department regarding misbehavior of student.



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**Resolution:** The complaints from both parties were brought to the notice of the committee. It was found that the attender of Chemistry lab restricted entry of the student into Chemistry lab for not bringing lab journal and charts. The student misbehaved with the attender. The committee enquires and found that the attender of chemistry lab was performing his duties following the rules of the department. It was further decided to counsel the student in this matter.

The meeting was concluded with vote of thanks by the convener.

*Di*  
Convener



*[Signature]*  
PRINCIPAL  
S. V. M. Arts, Science and  
Commerce College, ILKAL





Post Box No : 3



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**Shri VijayMahantesh Arts, Science & Commerce  
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Web: www.svmdegreecollege.edu.in

E.Mail: svmdegreecollege@gmail.com


Ref: SVMC/WEC/02/2020-21

Date: 17/06/2020

**Women Empowerment Cell Members List**

**2020-21**

| Sl.No | Name of the faculty    | Designation      |
|-------|------------------------|------------------|
| 1     | Dr. G. Mallaiah        | Chairman         |
| 2     | Dr.S.B .Biradar        | IQAC Coordinator |
| 3     | Smt. Rohini Pol        | Convener         |
| 4     | Pro. Smt G.G.Gani      | Member           |
| 5     | Dr. Smt S.P. Aminagada | Member           |
| 6     | Dr. Sumangala Meti     | Member           |

  
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## Anti-Sexual Harassment Cell Report 2020-21

The Anti-sexual harassment cell of the college meet on-

- 1)10-09-2020
- 2) 12-02-2021

Academic year 2020-21

The following days to review the complaints. As there were no complaints in Written or oral from. The committee expressed its satisfaction over the Behavior of the students. And decided to meet whenever it is necessary.

Dr. smt S.P Aminagad convener  
Anti-Sexual Harassment Cell

Dr. G. Mallaiah Chairperson  
Anti-Sexual Harassment Cell

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